


**United Way**

Change starts here.

 4543 Canada Way  
 Burnaby, B.C. V5G 4T4  
 Tel. 604-294-8929  
 Fax 604-293-0220  
 E-Mail: info@uwlm.ca  
 www.uwlm.ca

# SPECIAL EVENTS CAMPAIGN REPORT

(PLEASE ENSURE THIS REPORT IS ACCURATELY COMPLETED AND RETURNED WITH EACH SUBMISSION)

 RETURN TO  
 UNITED WAY

COMPANY/ORGANIZATION
ADDRESS

## INSTRUCTIONS:

1. Please submit special event proceeds only on this report.
2. Please list each event and corresponding amounts collected.
3. **Please note, in accordance with Canada Revenue Agency (CRA) regulations, proceeds of special events are NOT RECEIPTABLE.**

TYPE OF EVENT	TOTAL AMOUNT
	\$
	\$
	\$
	\$ <b>TOTAL</b>

↓ FOR UNITED WAY USE ONLY ↓

AUDIT USE ONLY			\$			
AUDIT NOTES:	CASH	\$	POST AUDIT ADJUSTMENTS (ATTACHED)			
	CHEQUE	\$	Env. #		Env. #	
	DEPOSIT SUB-TOTAL	\$	Env. #		Env. #	
	CREDIT CARD	\$	Env. #		Env. #	
	PDC	\$	Env. #		Env. #	

 SIGNATURE OF COMPANY OFFICIAL **X** \_\_\_\_\_ TELEPHONE \_\_\_\_\_

PRINT NAME \_\_\_\_\_ TITLE \_\_\_\_\_

I HEREBY ACKNOWLEDGE RECEIPT OF CONTRIBUTIONS AS REPORTED ABOVE.

 \_\_\_\_\_ DATE \_\_\_\_\_  
 SIGNATURE OF UNITED WAY REPRESENTATIVE

## OFFICE USE ONLY

AREA	DIVISION	COMPANY ID	AUDITED BY	ENVELOPE #



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# SPECIAL EVENTS CAMPAIGN REPORT

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**EMPLOYEE  
 CAMPAIGN  
 CHAIR COPY**

COMPANY/ORGANIZATION
ADDRESS

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PRINT NAME \_\_\_\_\_ TITLE \_\_\_\_\_

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