



**United Way**  
Change starts here.

4543 Canada Way  
Burnaby, B.C. V5G 4T4  
Tel. 604-294-8929  
Fax 604-293-0220  
E-Mail: info@uwlm.ca  
www.uwlm.ca

# EMPLOYEE CAMPAIGN REPORT

(PLEASE ENSURE THIS REPORT IS ACCURATELY COMPLETED AND RETURNED WITH EACH SUBMISSION)

**RETURN TO  
UNITED WAY**

COMPANY/ORGANIZATION
ADDRESS

UNITED WAY \$
\$ _____

Special event proceeds **may not** be included with this report; please use the Special Events Campaign Report  
Enclose originals of **ALL** pledge forms to United Way.

### Payroll deduction Pledges

A copy of each payroll pledge form has been forwarded to the payroll department **YES**  **Initials** \_\_\_\_\_

A	PAYROLL DEDUCTIONS	B	CASH/CHEQUE/CREDIT CARD	A+B	TOTAL AMOUNT DONATED
# of Donors	Amount	# of Donors	Amount	# of Donors	Amount
	\$		\$		\$

↓ FOR UNITED WAY USE ONLY ↓

\$	<b>AUDIT</b>		\$	<b>USE ONLY</b>		\$
AUDIT NOTES:	CASH	\$	POST AUDIT ADJUSTMENTS (ATTACHED)			
	CHEQUE	\$				
	DEPOSIT SUB-TOTAL	\$	Env. #		Env. #	
	CREDIT CARD	\$	Env. #		Env. #	
	PDC	\$	Env. #		Env. #	

SIGNATURE OF COMPANY OFFICIAL **X** \_\_\_\_\_ TELEPHONE \_\_\_\_\_

PRINT NAME \_\_\_\_\_ TITLE \_\_\_\_\_

I HEREBY ACKNOWLEDGE RECEIPT OF CONTRIBUTIONS AS REPORTED ABOVE.

\_\_\_\_\_ DATE \_\_\_\_\_

SIGNATURE OF UNITED WAY REPRESENTATIVE

### OFFICE USE ONLY

AREA	DIVISION	COMPANY ID	AUDITED BY	ENVELOPE #



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**EMPLOYEE  
CAMPAIGN  
CHAIR COPY**

COMPANY/ORGANIZATION
ADDRESS

UNITED WAY \$
\$ _____

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